

Crownhill Court fit-out Executive Decision Briefing Report

Executive Summary

This Executive Decision seeks approval to allocate an additional sum of money to the Council's Capital Programme, funded by partner contributions, service borrowing and loan repayments from NHS Devon (formerly the Clinical Commissioning Group), to fund the fit-out of an area of Crownhill Court and the associated relocation of office staff. The target date for occupation is autumn 2022.

Proposal

The vacation of one of the Council's three main corporate office buildings, Windsor House, was approved through an Executive Decision in January 2021.

In order to maintain the integrated health model which has been in place at Windsor House since 2015, a suitable alternative shared location for teams from Plymouth City Council (PCC), NHS Devon and Livewell Southwest is required. Following extensive interaction with these partner agencies and service areas, an office area within Crownhill Court has been chosen for this purpose.

Benefits of this site include the following:

1. It is within the Council's commercial estate;
2. The building has recently been refurbished to a high standard (Category A) and has space available;
3. The building is conveniently located near Crownhill and the A386 and is within easy reach of the Derriford Hospital site, which is of benefit to the Council's health partners.

The area will need to be fitted out with office furniture and other infrastructure (such as kitchenettes and ICT installations) prior to occupation. A fit-out design and layout has been produced and agreed by all parties and a cost estimate developed.

It has been agreed that all parties will contribute a proportion towards the total fit-out cost, based on occupation.